



NYC Parks

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MEMORANDUM

TO: Hon. Gale A. Brewer, Manhattan Borough President
Eutha R. Prince, District Manager, Manhattan Community Board 9

FROM: Danielle Seeley, Project Manager 

SUBJECT: Request for Proposals (RFP) for the Development, Operation and Maintenance of a Food Service Facility in the Arcade and Optional Rotunda located at West 151st Street, Riverside Park, Manhattan

DATE: December 1, 2016

In accordance with Section 1-13 of the Concession Rules of the City of New York, the New York City Department of Parks and Recreation (Parks) intends to issue a significant Request for Proposals (RFP) for the development, operation and maintenance of a food service facility in the Arcade and optional Rotunda located at West 151st Street, Riverside Park, Manhattan.

The RFP will provide for up to one (1) seventeen year term. No longer will term be considered. The concession will be operated pursuant to a license issued by Parks; no leasehold or other proprietary right will be offered.

Please be advised that this concession has been determined not to be a major concession as defined in Chapter 7 of the Rules of the City Planning Commission.

Please direct any questions or comments you may have regarding development of the scope of this RFP to Danielle Seeley, by phone at (212) 360-3407 or via email at danielle.seeley@parks.nyc.gov. These comments must be made by January 12, 2016 to ensure consideration.

Thank you.