

## **Meeting summary for MCB9 - Senior Actions Committee Meeting (05/06/2025)**

### **Quick recap**

Manhattan and Olivow discussed the upcoming senior resource fair, which will be held on May 9th from 11 am to 3 pm, and confirmed the presence of Alvin Brad and refreshments from West Side Market. They also discussed the need for donations for a community event, the logistics of an upcoming event, and the possibility of moving their monthly meeting to George Bruce Library. The team also discussed the organization of the Senior Resource Fair, including the removal of FDNY and the addition of Tony Gonzalez, and the need for a program to be distributed to participants.

### **Next steps**

- Manhattan to pick up the flats on Thursday afternoon.
  - Manhattan to bring the plans and other materials to the Board office on Thursday night.
  - Manhattan to coordinate with the juice man and Masawa for food donations.
  - Manhattan to update the run of show and distribute it to all committee members.
  - Manhattan to confirm the order of speakers and presenters for the event.
  - Manhattan to arrange for a program to be given to participants when they arrive.
  - Manhattan to coordinate with the George Bruce Library for the senior resource fair.
  - Manhattan to arrange for a balloon arch and decorations for the event.
  - Manhattan to assign someone to take pictures and audio during the event.
  - Manhattan to confirm the availability of the senior resource fair speakers.
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### **Summary**

#### **Senior Resource Fair Planning Meeting**

Manhattan and Olivow discussed the upcoming senior resource fair, which will be held on May 9th from 11 am to 3 pm. They confirmed that Alvin Brad will be present in person and will provide a truck for shredding. They also received confirmation from West Side Market for refreshments. However, they were still awaiting confirmation from Hofunga and the Ethiopian restaurant, Masawa. Manhattan mentioned that the Ethiopian restaurant had provided a chicken, rice combination and some sabosas in the past.

#### **Donations for Community Event**

Manhattan discussed the need for donations for a community event, with a focus on fried chicken and salad. Manhattan agreed to match a donation of 21 pieces of fried chicken and a salad. The total donation value was \$105, with Manhattan contributing \$70 and the donor contributing \$35. Manhattan also mentioned the need for a table and a petition at the event. Manhattan confirmed the presence of two vehicles on the block, a shred truck and a dental van, and the need for Senior Action Committee members to man the block due to a lack of police manpower.

### **Manhattan Event Logistics and Manpower**

Manhattan discussed the logistics of an upcoming event, including table arrangements, materials, and registration. They also discussed the need for manpower and the possibility of sharing tables with other organizations. Manhattan mentioned a speaker from Mount Sinai and the need for outreach to attendees. They also discussed food and beverage arrangements, including the donation of soil, pots, and plants by the Girl Scouts. Manhattan emphasized the need for manpower for various tasks, including picking up materials and decorating pots.

### **Senior Fair Logistics and Volunteers**

Manhattan discussed the logistics of a senior fair event, including the time and location. Patricia Caldwell, who had a speaking engagement, offered to help with setup before her engagement. Deena Lynn, a senior citizen and program director at Dakota Alliance, expressed interest in volunteering and receiving more information about the event. Manhattan encouraged Deena to bring seniors and colleagues to the fair.

### **Manhattan Proposes Meeting Schedule Changes**

Manhattan discussed the possibility of moving their monthly meeting to George Bruce Library, starting at 12 o'clock. The committee agreed to keep the current schedule of 11 o'clock. Manhattan also mentioned the idea of rotating meetings to different centers, with the George Bruce Library being a potential location. The committee agreed to consider this proposal for future meetings. Manhattan also shared her efforts in distributing flyers and promoting the senior event.

### **Manhattan's Event Planning and Donations**

Manhattan discussed plans for an event, including picking up items on Thursday and bringing them to the venue. They also mentioned a cake order and the need for additional items for a larger number of attendees. Manhattan also mentioned a donation from a restaurant, Masawa, and plans to connect with the owner for details. Deena, a wellness practitioner, offered her services for future events and was given a contact email.

### **Event Logistics and Food Distribution**

Manhattan discussed the logistics of the event, including the distribution of T-shirts, the raffle system, and the food options. Manhattan clarified that attendees would receive two tickets upon entry, one for hot food and one for cold food, to ensure accurate food

distribution. The tickets would also be used for the raffle. Manhattan emphasized the importance of holding onto the tickets throughout the event. The group also discussed the need for accurate food quantity estimates based on ticket distribution.

### **Upcoming Event for Seniors and Raffle**

Manhattan expressed her enthusiasm for the upcoming event, emphasizing its importance for seniors. She also discussed the potential for raffle prizes, including a book donation and signed copies of a Chicken Soup for the African American Woman's Soul book. Manhattan also mentioned the possibility of a politician attending the event. The team discussed the logistics of the event, including the location and the need for a chart with numbers for tabulation. Manhattan also mentioned the possibility of a senior resource tentatively being added to the event.

### **Agenda and Run of Show Discussion**

Manhattan and Patricia discussed the meeting's agenda and the need for a run of show, which is a batting order for presenters. They agreed to work on a lineup and consider the needs of the seniors. Manhattan also mentioned the need for a run of show for the year, which would include information about who's first, second, and third in the order.

### **Senior Resource Fair Organization**

Manhattan discussed the organization of the Senior Resource Fair, including the removal of FDNY and the addition of Tony Gonzalez. Manhattan also mentioned the need for clarification on the roles of certain individuals and the need for a program to be distributed to participants. The conversation ended with Manhattan expressing gratitude for the help received.